



OFFICIAL INVITATION

**TO THE OUE SINGAPORE OPEN 2017,
Part of METLIFE BWF WORLD
SUPERSERIES 11 – 16 APRIL 2017**

ORGANISER**Singapore Badminton Association**

5 Stadium Drive, #02-40 OCBC Arena

Singapore 397631

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Email : secretariat@singaporebadminton.org.sg /Chris@singaporebadminton.org.sg /Nadia@singaporebadminton.org.sgWebsite : <http://www.singaporebadminton.org.sg>**VENUE****Singapore Indoor Stadium (SIS)**

2 Stadium Walk

Singapore 397691

CHAMPIONSHIP DATES

OUE Singapore Open 2017			
TUESDAY 11 APRIL	QUALIFYING ROUND & ROUND OF 32 FOR MIXED DOUBLE (EXCEPT THE MATCHES WITH PLAYERS FROM THE MIXED DOUBLES QUALIFYING ROUND)	Start 0900 hrs	4 courts
WEDNESDAY 12 APRIL	ROUND OF 32 (FOR MIXED DOUBLES : ONLY THE MATCHES WITH PLAYERS FROM THE QUALIFYING ROUND)	Start 0900 hrs	4 courts
THURSDAY 13 APRIL	ROUND OF 16	Start 1400 hrs	4 courts
FRIDAY 14 APRIL	QUARTER-FINALS	Start 1500 hrs	3 courts
SATURDAY 15 APRIL	SEMI-FINALS	Start 1400 hrs	2 courts
SUNDAY 16 APRIL	FINALS	Start 1300 hrs	1 court
<i>Note: The schedule is subject to change at the discretion of the Referee</i>			

REFEREES

Referee: Mojmír Hnilica (CZE)
Email Address: mojmir.hnilica@seznam.cz
Deputy Referee: Barbara Fryer (SUI)
Email Address: barbara.fryer@gmx.ch

PRIZE MONEY

US \$350,000.00 (Level 2 – Superseries)
Pewter Gifts or equivalent will be awarded to all winners and runner- up

Note: Distribution of prize money is in accordance with BWF regulations

Events	Winners	Runner Up	Semi– finalists	Quarter finalists	Last 16
MS	26,250	13,300	5,075	2,100	1,225
WS	26,250	13,300	5,075	2,100	1,225
MD (Pair)	27,650	13,300	4,900	2,537.50	1,312.50
WD (Pair)	27,650	13,300	4,900	2,537.50	1,312.50
XD (Pair)	27,650	13,300	4,900	2,537.50	1,312.50

**Not subjected to tax*

EVENTS

Event	Entries	
	Main Draw	Qualifiers
Men's Singles	28	4
Women's Singles	28	4
Men's Doubles	28	4
Women's Doubles	28	4
Mixed Doubles	28	4

ENTRY CLOSING DATE: Tuesday, 28 February 2017

- Member Associations are advised to log on to Singapore Open 2017 MetLife BWF World Superseries: <http://bwf.tournamentsoftware.com/sport/tournament.aspx?id=0F887ADA-B752-4925-B13C-6B680FE9FAEB> and submit the entries online.

- You will require a username and password to submit your entries and this can be obtained from the BWF. Please contact R. Shanmugam: r.shanmugan@bwfbadminton.org.
- The online entry page will close immediately on the entries closing date at 23:59 hours BWF Headquarters time (+08:00h GMT) and you are required to submit the entries on time. Late entries will not be accepted.
- No entry forms are required by Member Associations.
- After the closing date, the BWF Online Entry System will send notification to all participating Member Associations confirming receipt of final entries. Receipt of this notification is the conclusive evidence of receipt of entries before the deadline.
- The Member Associations should contact BWF immediately if such notice is not received by the Wednesday (next day of the entries closing date) by noon BWF Headquarters time (+08.00h GMT) following close of entries.
- If no objection is received by BWF by Thursday (second day after the entries closing day) 23.59 hours BWF Headquarters time (+08.00h GMT) following the close of entries, the entries shall be deemed to be correct. No complaints / objections shall be entertained after this point.
- All entries must be submitted online only.

KEY DEADLINES

Ranking for M&Q, Qualifying Draw Seeding, Promotions

- M&Q List based on the BWF ranking list dated **Thursday, 2 March 2017** and published on **Friday, 3 March 2017**.

Ranking for Main Draw Seeding and Draw

- Based on the BWF ranking list dated **Thursday, 16 March 2017**.
- Published on **Friday, 17 March 2017**.

Withdrawals

- Will be per the BWF Regulations. Withdrawals after **Sunday, 19 March, 2017** shall automatically attract withdrawal fees as per BWF Regulations.

Draw

- Draw will be made on **Tuesday, 21 March 2017 at BWF headquarters**.
- National Associations will be notified whether their players have been accepted directly into the Main Draw or if they are required to play in the Qualifying Rounds once entries are evaluated by BWF after the closing date.

CONDITIONS FOR ENTRIES

- The Organizer will **NOT** be responsible for any injury sustained, at any time, by any player or official arising from his participation in this Championship. Any costs incurred for medical treatment and / or hospitalization shall be borne by the Member Association of the player / official concerned.
- Costs of medical treatment and hospitalization in Singapore are high. Adequate medical Insurance coverage for your players / officials is necessary.
- Certificate of medical insurance coverage / full payment is required before medical treatment /Hospitalization takes place.

RULES & REGULATIONS

- The Competition shall be played in accordance with the Laws of Badminton and shall comply with the BWF General Competition Regulations (GCR) and Regulations for Superseries. Where there is conflict or apparent conflict, the Superseries Regulations shall take precedence.
- No player shall be eligible to compete unless he/she is
 - under the jurisdiction of a Member Association of the BWF
 - has been declared in good standing with that Member Association
- The seeding of the draw shall be done by the BWF. The draw shall be conducted in accordance with GCR 12.
- Alterations to the competition schedule may arise due to television coverage or unforeseen circumstances. Such alterations shall be announced by the Referee.
- The Scoring System shall be in accordance with Law 7 of the Laws of Badminton.
- Notification of withdrawal(s) with reasons must be given as soon as practicable to the Tournament Secretary by fax or email. Withdrawal(s) made after **19 March 2017** for any reasons, shall be subjected to the penalty payment in accordance with Regulation 7 of the Superseries Regulations.
- Dope-testing is mandatory at Superseries tournaments. All information regarding dope-testing is specified in the Anti-doping Regulations.
- Li-Ning A+600 shuttlecocks shall be exclusively used for the competition.

CLOTHING

- Colour, design, lettering and advertising on players' clothing shall be regulated by General Competition Regulations 19 to 23. The following shall be noted;
 - It is **mandatory** for doubles partners to wear the same colour from the start of the main draw onwards.
 - It is **mandatory** that, from main draw onwards, the opposing players/pairs in each match wear different colours from each other. In the event of a breach to GCR 20.3.4 and 20.4.4, the player/pair ranked lower or listed lower in the M&Q report, whichever the case may be, will be required to change the colour of clothing.
 - The **name** of the player on the back of the shirt is **mandatory**.
 - The name of the player's country on the back of the shirt is optional
 - Lettering shall be in capital letters in the Roman alphabet and shall be placed, as close to horizontal as possible, near the top of the shirt. Lettering must be of a minimum height of 6 centimeters and a maximum height of 10 centimeters.
 - Lettering sequence on the shirt from top to bottom shall be player name, country name (if present) and advertisement (if present).
 - **Advertising** on players' clothing shall comply with GCR 23.2 to 23.5
- In applying General Competition Regulations 19 to 23, the decision of the Referee shall be final.

IMPORTANT MEETINGS

Type of Meeting	Date / Time	Venue
Press Conference	Monday, 10 April 2017 (1330 hrs)	Mandarin Orchard Singapore (Grange Ballroom, Level 5)
Team Managers' Briefing <i>It is compulsory that all team managers must attend the team managers meeting. Failing to attend the meeting the member associations are liable to be fined as per regulation Part III Section 1A, Appendix 11 "Offences and Penalties". Member Associations can make a request someone to represent them at the meeting if the Referee knows in advance that is acceptable</i>	Monday, 10 April 2017 (1600 hrs)	
Umpires' Meeting	Monday, 10 April 2017 (1700 hrs)	

Note: The meeting times are tentative and subjected to change.

PRACTICE SESSIONS

Practice Courts

- Practice courts will be available at **from Sunday, 9 April to Sunday, 16 April 2017**. The organizer will prepare an overall equitable practice schedule, taking into considerations the size of each team.
- Teams can put in their request on their preferred time, however this is subject to availability & on a first come first served basis. Please put up your request based on the attached form (Appendix A) by **30 March 2017**.
- 2 shuttlecocks per player will be issued for practice.

Acclimatization Courts

- Acclimatization sessions at the Singapore Indoor Stadium (competition venue) will only be available on **Monday, 10 April 2017 (9am-9pm)**. The organizer will prepare an overall equitable acclimatization schedule, taking into considerations the size of each team.

PRESS INTERVIEWS

All Players must strictly adhere to the request of Organizers to attend all press conference, activities, marketing, publicity and promotional activities related to the event as per the BWF regulations for Superseries.

TRANSPORTATION

1. Arrival flight details **must** be emailed to the organizer secretariat@singaporebadminton.org.sg at least **14 working days** otherwise you will not be picked up upon your arrival. (Refer to Appendix B for Travel Form)
2. Shuttle service between the official hotels and the competition/ training venue will be provided.
3. Teams who choose not to stay or are unable to get rooms at the official hotel, must arrange for all their own transportation (between hotel, competition/ training venue and airport).
4. Teams arriving/departing by land must arrange for their own transport to/from the hotel.
5. Departure flight details **must** be provided at least **1 working day** in advance **to the information desk available on Level 1 lobby at the hotel**. Kindly note that you will need to find your own transportation to the airport should you be unable to provide the required notice.

VISA

The Singapore Immigration and Checkpoints Authority has implemented various measures to facilitate visa applications for entry to Singapore. For updated information, you may refer to the website: www.ica.gov.sg to check if visa is required for your respective countries. Deadline of submission for application form: **7 March 2017. (Refer to Appendix C for Visa Application form)**

ACCOMMODATION

Official Hotel	Room Type	Rates (SGD)
Mandarin Orchard Singapore 333 Orchard Road Singapore 238867 Tel: (65) 6737 4411 Fax: (65) 67322 361 Email: rain.wong@meritushotels.com /victor.chin@meritushotels.com	Deluxe Room	<u>\$380.00</u>Nett (Single/Twin) <u>\$500.00</u>Nett (Triple) per room per night Inclusive of Daily Buffet Breakfast & Internet Access

- The Organizers have secured the above hotel for the event.
- Room reservations are to be done via <https://aws.passkey.com/go/OUESGOpen2017>
Note: Kindly make your reservations early to avoid non-availability of rooms.
- For team booking reservation, you may fill in the form. **(Refer to Appendix E).**
- Rooms will be confirmed only if guaranteed by credit card via payment through the portal
- Any correspondences with the hotel must be sent directly to the hotel sales team at rain.wong@meritushotels.com & victor.chin@meritushotels.com and copied to the Organizers at secretariat@singaporebadminton.org.sg.
- Mandarin Orchard Singapore is the Official Hotel for the Event. There will be an information desk available on Level 1 lobby. All meetings & press conferences (if any) will be held at Mandarin Orchard Singapore unless otherwise stated.

NO- SHOW And CANCELLATION

- For any cancellation of confirmed reservations received after **10 March 2017**, a charge based on the full day duration of stay (i.e. 09 to 17 April 2017) will be levied and space for subsequent nights will be released for resale. All non-guaranteed reservations will be subject to availability of rooms on the date of schedule arrival.
- All no-shows will also be levied a penalty charge based on the full duration of stay (i.e. 09 to 17 April 2017).
- The Hotel will levy an entire charge for duration of the stay period (i.e. from 09 to 17 April 2017).
- SBA can refer BAs to other hotels that suit its purposes better. Please email to secretariat@singaporebadminton.org.sg for more information.

CHECK –IN AND CHECK-OUT PROCEDURE

- Check-in time at the Hotel starts from 1400hrs. Should you require a room to be confirmed for early arrival, a full day charge will be levied at the Group's room rate, subject to room availability.
The official check-out time is 1100hrs. A half day charge at 50% of the room rate will apply for late check-out until 1800hrs. If guest checks-out after 1800hrs, a full day charge will be levied at the Group's room rate.

ACCREDITATION

Please submit your **players'** and **officials'** passport size **photographs** in soft copy and your team officials' names in the prescribed form to: secretariat@singaporebadminton.org.sg by **7 March 2017 (Refer to Appendix D for Accreditation Form)**. Entry to the arena for players and officials will be controlled at the entrance to the hall.

***Please note that the accreditation passes can be obtained from the event venue.**

Non-playing personnel

The number of accreditation passes will depend on the size of the playing team as listed below. **Any additional or replacement passes must be at USD\$100 or SGD 150 inclusive of Government Service Tax.**

	<u>No. of Team Official Passes</u>
Teams with up to 10 players	3
Teams with between 11 – 16 players	4
Teams with between 17 – 25 players	5
Teams with over 25 players	6

RELEVANT FORMS

Please fill up and return the following forms by 7 March 2017

- 1. Practice Session Form (Appendix A) Submit by 30th March**
- 2. Travel Form (Appendix B)**
- 3. Visa Application Form (Appendix C)**
- 4. Accreditation Form (Appendix D)**
- 5. Hotel Group Reservation Form (Appendix E) Submit by 10th March to hotel.**

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