



HULIC · DAIHATSU Japan Para-Badminton
International 2018

24-30 September 2018

Machida City Gymnasium
5-12 Minaminaruse, Machida-city, Tokyo, JAPAN



スポーツ振興基金助成事業
独立行政法人日本スポーツ振興センター



Sanctioning: Badminton World Federation

Organiser: Japan Para-Badminton Federation

Part I - Event Information

Event Dates	24 - 30 September 2018
Sanctioning	Badminton World Federation
Organiser	<p>Organiser: Japan Para-Badminton Federation</p> <p>Address: 5-2-9-203 Nishikasai, Edogawa-ku, Tokyo 134-0088 Japan Tel/Fax: +81-3-6808-5515 Email: entries@jpbf.jp</p>
Competition Venue Name & Address	Machida City Gymnasium 5-12 Minaminaruse, Machida-city, Tokyo, JAPAN
Entries Closing Date	Tuesday 24 July 2018 (11:59 PM Kuala Lumpur time)
Entries email address	entries@bwfbadminton.org
	<p>All entries need to be submitted to the above email address. These entries will be received by the BWF appointed Technical Delegate. Please ask for a confirmation email from the Technical Delegate.</p> <p>When submitting your entries, please ensure that you add the name of the tournament you wish to enter in the subject title of the email.</p> <p>If this is not done, entries will not be accepted by the Technical Delegate.</p> <p>No additional players are allowed to be added on to the entry list after the entry deadline.</p> <p>The technical delegate will only accept the latest official entry form before the entry deadline.</p>
Referee	Barbara Fryer (SUI)
Deputy Referee	Jean-Louis Kehlhoffner (FRA)
Technical Delegate	Guenter Kluetzke (GER)
Chief Classifier	Dr Shamsul Azhar Shah (MAS)

Events	Wheelchair classes		Standing classes			Short Stature SS 6
	WH 1	WH 2	SL 3	SL 4	SU 5	
Men's Singles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Women's Singles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Men's Doubles	① ← <input checked="" type="checkbox"/> → ①		② ← <input checked="" type="checkbox"/> → ②		③ <input checked="" type="checkbox"/> ③	<input checked="" type="checkbox"/>
Women's Doubles	① ← <input checked="" type="checkbox"/> → ①		④ ← <input checked="" type="checkbox"/> → ④			<input checked="" type="checkbox"/>
Mixed Doubles	① ← <input checked="" type="checkbox"/> → ①		④ ← <input checked="" type="checkbox"/> → ④			<input checked="" type="checkbox"/>

The following rule will apply for doubles and mixed:					
Sign	Event	Sport Class	Points	Combinations Permitted	NOT Allowed
①	Men's Doubles Women's Doubles Mixed Doubles	WH 1 & WH 2	A maximum of 3 points	WH 1 + WH 2 (WH 1 + WH 1)	WH 2 + WH 2
②	Men's Doubles	SL 3 & SL 4	A maximum of 7 points	SL 3 + SL 4 (SL 3 + SL 3)	SL 4 + SL 4 SL 3 + SU 5 SL 4 + SU 5
③	Men's Doubles	SU 5	No limitation	SU 5 + SU 5 (or all other combinations)	
④	Women's Doubles Mixed Doubles	SL 3 to SU 5	A maximum of 8 points	SL 3 + SU 5 SL 4 + SL 4 (SL 3 + SL 4 SL 3 + SL 3)	SL 4 + SU 5 SU 5 + SU 5

Minimum Entries If there are less than four (4) entries or less than three (3) represented countries in a particular event, then events may be combined – Sport Classes and or men & women – in accordance with Para-Badminton General Competition Regulation 9.1.4 and 9.1.5.

Athletes: **JPY 12,000** per person

Others: **JPY 10,000** per person (coach, official, physiotherapist, accompanying person)

Entry fees are **non-refundable** if the person does not attend the competition or is NE classified.

Fees are refunded if there are not enough entries to have a competition.

Entry Fee

Entry Fees includes lunch will be provided from 25 to 30 September 2018.

All entry fees must be paid by Friday 3 August 2018.

Payment by PayPal is available for this tournament.



Please refer to the invoice, which will be issued upon entry to the tournament, for detailed instructions on payment via Paypal. If you already have a Paypal account, please login and pay according to the information on invoice, if you do not have an account, register yourself for Paypal transactions.

Accommodation See Part II – Accommodation, Transport and Visa.
All hotel payments must be made as instructed in the Accommodation – Hotel section below by Friday 3 August 2018

Bank Details	Bank Name	The Bank of Mitsubishi UFJ, LTD
	Account Holder Name	Nihon Shogaisha Badominton Renmei (Japan Para Badminton Federation)
	Account Number	652-2506521
	SWIFT- CODE	BOTKJPJT
	Address	1-12-7, Tenjin, Chuo-ku, Fukuoka, Japan

Any bank handling fee MUST be paid by the remitter.

Part II – Accommodation, Transport and Visa

Description: The Keio Plaza Hotel Tama (4-star hotel)
109km from the Narita International airport
55km from the Haneda International airport
14km from the venue

Hotel

Rates

JPY 13,000 – per Single Room

JPY 19,000– per Double Room (JPY 9,500 per person)

Including Breakfast

All prices include transfers from airport to hotel (and return)

Please inform the Organising Committee in advance if any persons would like to stay additional nights at the hotel.

**All hotel payments must be made by Friday 3 Aug 2018.
Payment will only be refundable before Friday 3 Aug 2018.**

※Payment by PayPal is now available. 

Please refer to the invoice, which will be issued upon entry to the tournament, for detailed instructions on payment via Paypal. If you already have a Paypal account, please login and pay according to the information on invoice, if you do not have an account, register yourself for Paypal transactions.

Contact Person MANAMI KABUYAMA MS

Phone +81-3-6891-9354

Email JPBI@jpbj.jp

Website <http://www.keioplaza.com/tama/>

Booking conditions:

- Bookings and payment must be made and confirmed by **Friday 3 Aug 2018**. The organizers cannot guarantee the same rates will be available after this date. Note that the number of wheelchair accessible rooms are limited, and they will be allocated on a first come first serve basis.
- Rooms will be booked in order of the receipt of your payment in full amount.
- The hotel rooms could be fully booked by the time your payment has been made.
- No refunds for cancellation of a reservation after **Thursday 23 August 2018**.

Arrival – Airport

- Tokyo International airport (HND)
- Narita International airport (NRT)

Transportation will only be provided to/from Tokyo International airport or Narita International airport and The Keio Plaza Hotel Tama and the competition venue.

Transportation service upon arrival will be available on 23 and 24 September.

Transportation

Transportation service for departure will be available on October 1.

Contact Person: Manami Kabuyama MS

Contact Number: +81-3-6891-9354

Email: JPBI@jpbj.jp

Please send your flight details by **Friday 10 August**

Visa application letters will be sent upon request to JPBI@jpbf.jp.

The deadline for submitting visa requests is **Friday 3 August 2018**.

Visa

Contact Person: Manami Kabuyama MS

Contact Number: +81-3-6891-9354

Email: JPBI@jpbf.jp

Part III - Regulations

The competition will be organised and run in accordance with the Classification Regulations, Para-Badminton General Competition Regulations, General Competition Regulations and Laws of Badminton. The below are a few reminders of important regulations. Please see the BWF website for the full details.

Minimum Entries	If entries are not sufficient for a group draw followed by a knock-out draw, a single group format shall apply.
Combinations	If there are less than four (4) entries or less than three (3) represented countries in a particular event, the events may be combined in accordance with the Para-Badminton Competition Regulation 9.1.5 – see www.bwfcorporate.com/statutes
Withdrawals	All withdrawals should be confirmed to the Referee, TD and Tournament Organiser in writing as soon as possible – at least 7 days before first competition day. Technical Delegate: entries@bwfbadminton.org Penalties may apply to withdrawals received within 7 days of the first competition day. Any withdrawal must be accompanied by the appropriate certification
Conditions of play	The tournament will be played in accordance with BWF Laws of Badminton and Para-Badminton General Competition Regulations – see the BWF website www.bwfcorporate.com/statutes
Readiness to Play	All events will be run on a strict time scale. <u>Competitors must be ready to play 30 minutes before the scheduled match time</u> . If players are not ready to play at the scheduled time they will be disqualified. Any changes to the schedule of play will be announced by the Referee.
Warm-up / practicing	On court, warm up time is limited to a maximum of 3 minutes.
Modifications	In case of modifications or to give the Organisers additional information - write these on the Official Entry Form and resend this by email only .
Acceptance of entries	Entries can only be accepted from BWF Members and a national or regional Para-Badminton organisation recognised by the BWF.
Request for Partner	A registration for doubles can only be accepted with the name of the partner / pair or with “partner wanted” on the form if a partner is being requested. Any mix nationality pairings, must be entered and approved by both represented countries. If confirmation is not received by both countries, the entry will not be accepted

Clothing & Advertising	<p>See clothing Regulations Para-Badminton Competition Regulations 15, 16, 17. General Competition Regulations 20, 21, 22, 23, 24</p> <p>Note: Clothing regulations should be adhered at this event. Failure to comply may affect an athlete's eligibility to go on court and compete.</p>
Awards	No matches will be played to determine 3rd/4th place.
Prizes	Prizes will be awarded in accordance to PBGCR 3.3
Doping control	<p>Therapeutic Use Exemptions (TUE) – players who must take medications which contained Prohibited Substances, MUST seek permission to use these substances before they take these. TUE's MUST be approved 21 days before international competition. The forms are available on the BWF website (link)</p> <p>Anti-Doping tests are conducted at international competitions.</p> <p>More information on Anti-Doping can be found at; http://bwfcorporate.com/integrity/anti-doping/</p>
Shuttles	YONEX TOURNAMENT F-90
Media	Players should assist media wherever possible for photos and if this fits their training and competition schedule.
Photo and video material	BWF has the right to use photographs, film material or any other image of players taken during events sanctioned by BWF.
Travel Advise	Player must refer to their own foreign office for travel advises.
Insurance	Participants must take out and should be covered by their own travel, health and personal accident insurance.
Team Managers Meeting	<p>Date: Tuesday 25 September 2018</p> <ul style="list-style-type: none"> • Team Managers Meeting – Referee – Re-entry process: 15:00 • Team Managers Meeting & Draw for the Events: 20:00 <p>Location: Machida City Gymnasium</p>

Part IV – Classification Regulations

Eligibility	<p>Any new player wishing to participate in this tournament will need to be classified according to the BWF Para-Badminton Classification Regulations.</p> <p>Players with a Sport Class Status New (New), R (Review), FRD (Fixed Review Date) or CNC (Classification Not Complete) must take part in Classification / Player Evaluation at the tournament.</p> <p>The medical forms for players with Sport Class Status N, R, FRD or CNC must be submitted together with the entries and should be emailed to classification@bwfbadminton.org</p> <p>Player Medical Information Form and Player Evaluation Consent Form can be downloaded from the BWF website (link)</p>
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Please submit your forms by:
Tuesday 24 July (11:59 PM Kuala Lumpur time)

You must confirm with the Chief Classifier of your document submission. Failure to submit classification forms by the date stated above may affect the entry of the player.

(See PBGCR Section 5.5.5 – Para-Badminton Classification Regulations - <http://bwfcorporate.com/regulations/>)

Part V – Classification and Competition Schedules

Classification

Date	Comment	Start – End
Monday 24 September	Arrival & Registration – players requiring classification needs to be register before 19:00 Classification Meeting (for those being classified the following day) Location: The Keio Plaza Hotel Tama This meeting is to register players who need to be classified before the tournament starts. It is also an opportunity to receive further information relating to the classification schedule and process taking place the following day on Tuesday 25 September . Every Team Manager who has players without a valid classification (new players and players to be re-classified) MUST attend this meeting.	20:00
Tuesday 25 September	Player Classification Protest time starts when the list of classified players is published. Protests must be lodged within one hour of the list being published (Classification Regulations – clause 7.3.3) and be on the correct form (clause 7.3.4) – Form 3 – Classification Protest Form.	09:00 - finish dependent on players to classify Depends on the end time of classification

Proposed Schedule

Date	Comment	Start – End
Monday 24 September	Arrival and Registration – players requiring classification need to register before 19:00 Classification meeting (for those being classified the following day)	All day 20:00
Tuesday 25 September	Classification – Competition Hall Registration for players who already have a valid BWF International Classification. This needs to be done at the registration desk at the Tournament Venue.	09:00 – finish dependent on players to classify 09:00 – 15:00

	Practice – Competition Hall	09:00 – 17:00
	Team Manager Meeting – Referee – Re-entry process	15:00
	Welcome Dinner – Machida City Gymnasium	17:00 – 19:00
	Umpires Briefing	19:00 – 19:45
	Technical Officials Training – all local umpires & LJ to attend to receive training from BWF TOs	After Umpires briefing
	Manager’s meeting & Draw for the Events	20:00

Wednesday 26 September	Day 1 of Competition	09:00 – end
Thursday 27 September	Day 2 of Competition	09:00 – end
Friday 28 September	Day 3 of Competition	09:00 – end
Saturday 29 September	Day 4 of Competition	09:00 – end
Sunday 30 September	Day 5 of Competition - Finals and Medal Ceremony	09:00 – end

Note - The scheduled times above may change depending on number of entries. Any changes to the schedule times will be communicated before the event or announced to the Team Manager meeting. Players are responsible for managing their own travelling schedule so they do not miss their final match(es) on Sunday and medal ceremony.
